



RESIDENTS WELFARE ASSOCIATION

Sector-40, Noida, Tel. : 4354086, 4350916

Request for Booking of Community Centre

1. Name in full of actual user :
2. Address :
Telephone No. :
3. Date of Booking :
Time of Booking :
4. Booking required for :
(Type of Function)
5. Guarantor :
6. If applicant is an employee : Name Code No.
of Noida Authority : Designation Dept.
7. Charges : Booking amount - Rs.
Security (Refundable) - Rs.
Miscellaneous (cleaning) - Rs.
Security Guard Charges (Two/Four) - Rs.
8. Payment Details : Cash / Cheque No. Date
Drawn on
Amount

Date :-

(Signature)

DECLARATION

1. I declare that information given is true and i agree to abide by the rules for booking of Community Centre.
2. I will be responsible for safety of fittings of Community Centre and shall ensure that all installations done by me or by any agency employed by me, are safe and in no way will damage the premises.
3. I shall make good any holes dug for erection of shamiana / decorations etc.
4. I promise that the Community Centre shall be used only for the purpose for which booking has been made, and shall be kept clean.
5. The generator shall be installed outside the community centre opposite Shri Sai Baba Mandir dispensary.
6. I have noted that following are strictly not allowed in the community centre premises:
- Alcohol, Weapons, Ghori, Band, Fire Crackers and Music or Loud Speakers after 10.00 P.m.

THE SECURITY AMOUNT SHALL BE FORFEITED OR DEDUCTED :

1. If there is any damage to building, toilets, fittings, fixture's etc.
2. If the tent supplier, decorator dismantles the structure between 11.00 p.m. to 6.00 a.m.
3. If the community centre is used for more time than the booked time.

Date :-

(Signature)

Approved / Not Approved